



POSITION DATA

JOB TITLE: Volunteer
DEPARTMENT: Visitor Services
REPORTS TO: Volunteer Coordinator/LH Coordinator
DATE: Ongoing
STATUS: Volunteer

ORGANIZATION

Alamo Complex Management (“ACM”) is a 501(c)3 non-profit organization that is the official partner of the Texas General Land Office to manage the Alamo complex and tell the story of the Cradle of Texas Liberty to millions of visitors each year. It is a sister organization of the Alamo Endowment and the Remember the Alamo Foundation. The ACM staff mission is to create an unforgettable experience for visitors that teaches the Alamo’s 300-year history and honors those who paid the ultimate price in defense of the Alamo and the legacy of their heroism. ACM employs and manages the staff that administer the daily operating functions and visitor experience at this newly-recognized World Heritage Site. The ACM staff is led by a Chief Operations Officer and includes departments that focus on Curation, Conservation, Education & History, Facilities, Finance, HR, IT, Marketing, Security, Visitor Services, and Retail Contractors.

POSITION SCOPE

The volunteers at the Alamo are often the face of the Alamo, interacting with millions of visitors annually. When visitors come to the Alamo, they are treated as a guest entering our home, with our famous Texas hospitality.

The primary purpose of the Alamo volunteer program is to provide a meaningful experience for all visitors through personal interaction and a high degree of customer service. Alamo Living Historians deliver an educational experience through interaction with tangible “historical characters.” The successful applicant will help visitors understand daily life in the 18th and 19th centuries through demonstrations and programs presented in period correct clothing. This candidate will also become proficient in the use of other commonly used items from early Spanish, Mexican Texan and American history.

DUTIES, RESPONSIBILITIES & ESSENTIAL FUNCTIONS

- Greet and welcome visitors to the site.
- Learn the current historical narrative to provide visitors, students, and tour groups with accurate information.
- Assist in the development and execution of special events.
- Lead games and activities for visitors of various ages, and help present demonstrations on life throughout Texas history.
- Be able to work on your feet in inclement weather with reasonable accommodations.
- Assist with the day-to-day maintenance of weaponry and living history inventory.
- Daily setup for demonstrations and preparation of formal 20-minute programs.
- Maintain a professional demeanor when dealing with the public and tense situations.
- Promote the Alamo’s programs and services to visitors.
- Follow all site safety procedures.

**300 Alamo Plaza
San Antonio, Texas 78205
210.225.1391 ♦ thealamo.org**

Job Description
Living Historian

OTHER DUTIES MAY INCLUDE

- Demonstrating 19th Century American or Mexican style military drilling.
- The safe handling and demonstration of flintlock firearms.
- Demonstrating and explaining 18th and 19th century medical implements and procedures.
- Responding to visitor questions about the Alamo and life in 18th and 19th century Texas.
- Studying for and passing historical trades competency tests.

REQUIRED QUALIFICATIONS

- Must possess an interest in the history of Texas and the Alamo.
- Must be able to respond to questions promptly and accurately.
- Must be able to interact with visitors from a wide variety of backgrounds and maintain a consistently high level of customer service.
- Must be a confident public speaker.
- Must have a positive attitude.
- Must maintain a professional, courteous and positive demeanor in all interactions with visitors, staff & fellow docents.
- Must be willing to participate in a training program.
- Must be able to speak, read, and write English.
- Must successfully complete a background check and drug test.
- Must be at least 18 years of age.

GENERAL INFORMATION

- This is a Volunteer position.
- The schedule is flexible and can fit your needs as well as that of the Alamo.
- Generally, the hours docents are needed are 9:00-5:30 both weekdays & weekends.
- Please visit our web site at www.thealamo.org to learn more.

HOW TO APPLY

- Please send an email to Volunteer/Intern Coordinator, volunteer@thealamo.org
- Include Volunteer Inquiry in the email subject field
- Please indicate the location where posting was seen

